



Regional Insurance Brokers Pty Ltd ATF
 Regional Insurance Brokers Unit Trust
 50 GORDON STREET MACKAY 4740
 PO BOX 477 MACKAY QLD 4740
 TELEPHONE: 07 4951 6200
 FAX: 07 4951 1490
 E-MAIL: admin@ribpl.com.au
 WEB: www.ribpl.com.au

AFS Licence Number: 244330
 ABN: 16 774 173 856
 ACN: 010 723 967



Machinery Breakdown / Fusion Insurance Claim

The supply or acceptance of this form is not an admission of liability on the part of the insurer.

Policy Number		RIB Ref No	
Name of insured			
Address for notices	Regional Insurance Brokers, Po Box 477 Mackay QLD 4740		
Occupation		Date of birth	
Client Phone			
What is your Australian Business Number (ABN)?	□□	- □□□□	- □□□□ - □□□□
Are you registered for GST?			Yes <input type="checkbox"/> No <input type="checkbox"/>
To what extent are you entitled to claim an Input Tax Credit on the GST applicable to the premium?			% <input type="text"/>
Where did the loss occur?			Date of Loss <input type="text"/>

Describe as fully as possible how loss occurred.

.....

.....

.....

.....

Do you consider any other party responsible for the loss? Yes No

If "Yes", please state why?

.....

.....

Are you the sole owner of the property lost or damaged?

Yes

No

If "No", give details of other owners or part owners.

.....

Do you hold any other insurances under which a claim for this loss may be lodged?

Yes

No

If "Yes", please give details

.....

Name and type of appliance to which motor is attached

Who was it purchased from?

Date of purchase

Price

\$

Is the motor under manufacturer's warranty?

Yes

No

If "YES", has a claim been made under the warranty?

.....

Insurance History

Have you ever previously sustained loss/damage or caused damage or injury to 3rd parties?

Yes

No

If YES, give details of such losses and amounts involved.

.....

Was an Insurance Company involved?

Yes

No

If YES, please state name of company and year of claim.

.....

Have you been convicted of or had any fines or penalties imposed for any criminal offences in the last 10 years? If YES, please provide details.

Yes

No

.....

Have you had any policies decline, cancelled or conditions imposed for any insurance policy?

Yes

No

.....

Electrical Repairers Report

Make of motor		hp		Serial No	
Voltage		rmp		Open or sealed	
				Age	

Details of damage

Cause of damage

Repair costs	Windings	\$	
	Compressor	\$	
	Other repairs	\$	

> PLEASE ATTACH ACTUAL REPAIR ACCOUNT

*Please show the Input Tax Credit you are entitled to claim on the purchase of each item as a percentage of the total GST payable.

Description of Goods	Quantity	Cost	Amount Claimed	*Input Tax Credit %

Repairs having been completed to my satisfaction I hereby claim the amount of \$

Privacy

We are committed to protecting your privacy. We use the information you provide to advise about and assist with your insurance needs. We provide your information to insurance companies and agents that provide insurance quotes and offer insurance terms to you or the companies that deal with your insurance claim (such as loss assessors and claims administrators). Your information may be given to an overseas insurer (like Lloyd's of London) if we are seeking insurance terms from an overseas insurer, or to reinsurers who are located overseas. We will try to tell you where those companies are located at the time of advising you. We do not trade, rent or sell your information.

If you don't provide us with full information, we can't properly advise you, seek insurance terms for you, or assist with claims and you could breach your duty of disclosure.

For more information about how to access the personal information we hold about you and how to have the information corrected and how to complain if you think we have breached the privacy laws, ask us for a copy of our Privacy Policy or visit our website.

Internal Dispute Resolution (IDR) Statement

Disputes are not an everyday occurrence. However insurers provide an internal dispute resolution process should any dispute arise. Please feel free to ask for details. If you are not satisfied with the outcome of that process, we will advise you how to contact the insurance industry's external independent complaints scheme (subject to eligibility).

Declaration (must be completed)

1. I/We the insured do solemnly and sincerely declare that I/We have complied with the conditions and warranties (if any) of the policy and have not deliberately caused the said loss or damage or sought unjustly to benefit thereby by any fraud or misrepresentation and that the information shown on the form is true and the I/We have not concealed any information relating to this claim. I/We understand that this claim may be refused if the information is untrue, inaccurate or concealed.
2. Further it is understood and agreed that if any property claimed for is subsequently recovered in an undamaged condition I/We will immediately refund the company any sum which may have been paid to me/us in respect of such property. In the event of any property being recovered in damaged condition I/We will immediately hand the same over to the company for disposal as may be agreed.
3. I/We acknowledge that I/we have read and understood the Privacy Act information referred to above and consent to the collection, storage, use and disclosure of personal and sensitive information of all persons affected by this claim.
4. I/We acknowledge that if I/We do not agree to the collection of this personal and sensitive information, then the broker and the insurer will be unable to process my/our claim.

Date: _____ Signature: _____

EFT Payment Details (Please complete this section if you require payment directly into your account)			
Account Name			
BSB:		Account Number	
Bank Name		Address:	
Email Address for payment notification:			

How To Get Quick Action On Your Claim

1. Complete the attached form and return to our office
2. Attach all quotations or invoices obtained for replacement of or repair to the damaged property.

WHAT WE WILL DO - IF THE PAPERWORK IS CORRECT AND COMPLETE:

- Submit the claim form to the Insurer.
- If the claim has not been paid within 14 days we will contact the Insurer and then advise you accordingly.
- We will then follow up the claim when necessary until settlement is reached, however, please feel free to call at any time.

WHAT AN ASSESSOR WILL DO:

- An assessor is an independent person who is appointed by the Insurer for their expertise in helping you finalise a larger or more difficult claim.
- They will interview and obtain details of a loss and arrange for quotes and prepare the necessary paperwork.
- The assessor is your contact point.
- The assessor will write a report to the Insurer recommending a course of action.
- The Insurer will not act until these reports are received and although not bound by the assessor recommendations, the Insurers usually accept these reports.
- If you are unhappy with any aspect of the claim, advise the assessor. If he is unable to correct the problem then contact us immediately. We will not know of any problem without being advised.
- If you are unhappy with the assessor's responses, contact us immediately.